



COMMERCIAL TENANCY APPLICATION FORM

SECTION 1 DETAILS OF PROPERTY FOR WHICH YOU ARE APPLYING

FULL ADDRESS: _____

PROPOSED USE : _____

FULL DESCRIPTION OF PRODUCTS TO BE SOLD: _____

WILL YOU BE MANAGING THE BUSINESS ON SITE YOURSELF OR APPOINTING A STORE MANAGER

(Please tick appropriate box)

Managing Self

Appointing Manager

PROPOSED FIT-OUT DETAILS: _____

SECTION 2 APPLICANT DETAILS

NAME _____ DOB _____

TELEPHONE: _____ FAX: _____

EMAIL: _____ MOBILE: _____

DRIVERS LICENCE NO: _____ STATE: _____

RESIDENTIAL ADDRESS: _____

REGISTERED COMPANY NAME: _____

ACN/ABN NUMBER: _____ PERIOD OF OPERATION: _____

REGISTERED ADDRESS: _____

PRINCIPAL TYPE OF BUSINESS: _____

DIRECTORS: _____

SHAREHOLDERS: _____

SOLICITOR: _____

CONTACT: _____ TELEPHONE: _____

EMAIL: _____

ACCOUNTANT: _____

CONTACT: _____ TELEPHONE: _____

EMAIL: _____

SECTION 3 ARE YOU CURRENTLY OPERATING YOUR OWN BUSINESS

YES (give details below) or NO (move to section 4)

CURRENT TRADING NAME: _____

ABN: _____ TYPE OF BUSINESS: _____

NO. OF EXISTING STORES & LOCATIONS (ATTACH LIST IF REQUIRED):

CREDIT REFERENCES

NAME OF CREDITOR: _____

SUPPLY/SERVICE: _____

CONTACT: _____ TELEPHONE: _____

EMAIL: _____

NAME OF CREDITOR: _____

SUPPLY/SERVICE: _____

CONTACT: _____ TELEPHONE: _____

EMAIL: _____

SECTION 4 ARE YOU CURRENTLY EMPLOYED

EMPLOYER NAME: _____ TELEPHONE: _____

JOB TITLE: _____

PERIOD OF EMPLOYMENT: _____

SECTION 5 REFERENCE FROM LANDLORDS/AGENTS

1.NAME: _____ TELEPHONE: _____

ADDRESS OF RENTED PREMISES: _____

THIS PREMISES IS: RESIDENTIAL COMMERCIAL
_____ BEDROOMS _____ SQM

RENTED FOR: _____ YEARS PAYING: _____ PW/PM/PA

VACATED IN: _____ (YEAR) OR STILL OCCUPYING

2.NAME: _____ TELEPHONE: _____

ADDRESS OF RENTED PREMISES: _____

THIS PREMISES IS: RESIDENTIAL COMMERCIAL
_____ BEDROOMS _____ SQM

RENTED FOR: _____ YEARS PAYING: _____ PW/PM/PA

VACATED IN: _____ (YEAR) OR STILL OCCUPYING

PLEASE PROVIDE COPIES OF THE FOLLOWING DOCUMENTATION:

- Drivers Licence or similar identification
- Statement of Assets and Liabilities (provide council/water rates, if applicable)
- Bank statement (either personal or in company name)
- Certificate of Registration (for company, if applicable)
- Full Company Profile (secretary and shareholders)

The above information provided by me/us is a true and accurate statement and authorises the proposed Lessor Company to conduct credit enquiries, and to obtain a report from the credit reference association of Australia in relation to my/our commercial file, to enable the lease to be approved.

Signed

Full Name

Date

Signed

Full Name

Date